



770-840-9010

FULL COLOR ORDER FORM

Fax to: 770-840-0061

DEALER INFORMATION

COMPANY: ADDRESS: CITY: PHONE: FAX: CONTACT: P. O.#: IF REQUIRED QUOTE #: PLEASE ATTACH IF APPLICABLE

SHIPPING INSTRUCTIONS

RESIDENTIAL ADDRESS

SPECIAL INSTRUCTIONS

PROOF (If Required)

PDF Proof e-mailed to: Color Calibrated Hardcopy

QUANTITY 500 1000 5000 OTHER

PRODUCT (Please check all that apply)

STANDARD FULL COLOR BUSINESS CARDS 14 Pt C2S Cover with UV Coating on Face

4/0 4/4 Size:

EXTRAS: (Additional charges will apply)

No UV Coating please UV on BOTH SIDES Alternate Stock

BROCHURES / FLYERS / CATALOG SHEETS

4/0 4/4 STOCK: 80# C2S Text 80# C2S Cover 100# C2S Text 100# C2S Cover Other

LETTERHEAD (no bleeds)

4/0 STOCK:

ENVELOPES (no bleeds)

4/0 STOCK:

POST CARDS / RACK CARDS

4/0 4/4 STOCK: 14 pt. C2S Cover w/UV Coating on face Other SIZE: 3 x 5 1/2 4 1/4 x 5 1/2 4 x 6 3 1/2 x 8 1/2 5 1/2 x 8 1/2 4 x 9 Other

PRODUCT OTHER FULL COLOR PRODUCT

4/0 4/4 STOCK: Description:

FINISHING / BINDERY

Half-fold Tri-fold Z-fold Double Parallel Scoring Perforations Special Cutting Other

SUBMITTING YOUR FILES

Standard Full Color Pricing is based on Press Ready files. Additional charges will apply for files that require any adjustments. All files should be 1 up, to size, with 1/8th inch bleed (if required). All files should be in CMYK color mode. RGB files can be converted to CMYK color mode, but it may cause variation in color. Customer will take responsibility for any color variation. All fonts should be converted to outlines or embedded. Acceptable file formats are: PDF, EPS, AI & TIF. Graphics should be at least 300 dpi for images and 800 dpi for text. Lower resolution may result in poor quality. Microsoft Word (.doc) and Publisher (.pub) files CANNOT be accepted. Please call if you need assistance in generating Press Ready Files.

E-MAIL FILES TO:

color@bctatlanta.com file name: from email address: